



## Recruiter for Nonprofit Management Graduate Program Spertus Institute of Jewish Studies

Spertus Institute of Jewish Studies seeks a highly motivated, communicative, and collegial professional to recruit students for its graduate degree program in nonprofit management. Reporting to the Programmatic Director, the Recruiter is responsible for developing and implementing a comprehensive recruitment plan and meeting aggressive enrollment goals.

The position is designated as part-time with some flexibility in terms of hours. Compensation for this position includes a base salary and commission when key enrollment goals are reached.

### Key position requirement:

- Successful record of student recruitment

### Preference will be given to candidates who have:

- Nonprofit experience
- Masters degree

Please send cover letter expressing interest in and outlining qualifications for this position along with a current resume to:

**Dr. Dean Bell**  
[dbell@spertus.edu](mailto:dbell@spertus.edu)

Spertus Institute of Jewish Studies  
610 S. Michigan Avenue  
Chicago, IL 60605-1901

### **NO PHONE CALLS PLEASE.**

Spertus Institute is an equal opportunity employer.

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## About Spertus Institute of Jewish Studies

Founded in 1924 as Chicago's College of Jewish Studies, **Spertus Institute** today offers an innovative, non-denominational array of specialized and public programming, grounded in Jewish thought, inspired by Jewish values, and resolutely relevant to people's lives.

Spertus offers accredited graduate-level degree programs in areas that are critical to the Jewish and wider communities—including Jewish studies, leadership training, and nonprofit management. Recognizing that learning is sparked by many points of entry, programming at Spertus also includes cultural and continuing education offerings, such as lectures, seminars, exhibitions, concerts, and films. Partnerships and collaborative relationships in the Jewish, academic, philanthropic, and cultural arenas further allow Spertus to serve as a portal for diverse learning opportunities.

The Institute cultivates an atmosphere of lively discourse. We often hear from students and participants that their experiences at Spertus are inspiring and even transformative. That is by design, because the Institute pursues cutting-edge best practice in everything it does. This results in meaningful, important opportunities for personal and professional growth for constituents and communities.

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In 2007, an innovative new Spertus building—designed by Chicago's Krueck + Sexton Architects—was opened at 610 S. Michigan Avenue in the heart of Chicago's historic academic and cultural corridor. This award-winning building serves as the main Spertus campus.